



Nodaway County Soil & Water Conservation District Terrace & Tile Cost Share Information



Effective beginning FY2028 (July 1, 2027-June 30, 2028)

1. A lottery drawing was held for FY2027 terraces in September of 2025. Rather than discarding the list of names at the end of FY2027, as we have in previous years, **the FY2027 list will be kept**, and the office will move down the list of names for future fiscal years. *Individuals on this list do not need to take any action until notified by the office.*
2. **Individuals that are not on the FY2027 list** will have the opportunity to enter their name into a lottery drawing the **second full week of September, annually**. Names are preferred to be entered by the individual themselves.
3. The lottery drawing will be held the week following the sign-up period during an open session board meeting. The names will be added to the bottom of the existing list.
4. The “three year rule” in which cost share funds can be received the third fiscal year following the year cost share funds were received will still be in place.
5. **Only one entry will be allowed per household, for example:**
 - a. John & Jane Doe, husband and wife, would be placed on one card.
 - b. John Doe Trust and Jane Doe Trust, husband and wife, would have one entry of John & Jane Doe.
 - c. Households are eligible to receive up to the maximum cost share amount.
 - d. Trusts or entities *with separate households* can enter as many names as there are separate households.
 - i. The trustee/member drawn first is eligible to receive up to the maximum cost share amount for ground owned individually, by a trust/entity they are a part of or a combination of both.
 - ii. If the trust/entity receives cost share funds, the remaining members are ineligible and will be removed from the list.
6. Names will be accepted via stopping by, calling, emailing or texting the office.
7. A set number of Summer & Fall projects determined each year, at the discretion of the Board.
8. Individuals will indicate their interest in ‘Summer Only’, ‘Summer or Fall’ or ‘Fall Only’, for construction during sign up. The Office will work down the list of individuals to fill the Summer and Fall slots based upon this selection.
9. Once the fiscal year funding list has been identified, landowners will be required to come into the office to identify the farm(s) and tract(s) they have interest in doing their project on. Site eligibility will be checked and other important information will be reviewed at that time.
10. **The Office will notify individuals if they are anticipated to be funded for the year and when the layouts for the project are required to be turned into the office.** If layouts are not turned in by the specified date, the individuals name will be removed and will be required to put their name in the lottery again, if interested.
11. Terrace layouts with complete survey notes are still completed by the contractor. If a landowner planning to do their own work needs assistance, the office can assist in starting the layout. Landowners must notify the office that assistance is needed as soon as possible.
12. **Desired tree removal, land leveling, etc.** must be completed **before** the office comes to GPS the project. *Individuals should ensure a 1026 form with FSA has been completed and approved before doing this work.*
13. If layouts are turned in for a project and work is completed by the Office and the project is not paid on, the individual must wait until the third fiscal year following, to be eligible to put their name into the drawing again.
14. If an individual is being added to the fiscal year funding list, after the initial fiscal year funding list is determined for the year, they will have the option to wait until the following fiscal year to complete the project, if desired.
15. Individuals are highly encouraged to discuss their interest in cost share projects with their contractors prior to the September sign up. The office will not manage the workload for contractors. If funding is provided to the individual, the project is expected to be completed within that fiscal year. Contractor lists are available in the office.
16. Funds for Summer projects will begin to be provided roughly by the end of July each year.
17. **Top Soiling for all footage of terrace is paid on, if practice was done.**
18. **Maximum cost share is \$60,000**
19. Any issues that arise are at the discretion of the board to address.